

SBVC Curriculum Technical Review Committee MINUTES

Date: 8/31/15	Time: 1:00pm to 4:00pm	Location: LA 208
Members:		
HARAGEWEN KINDE <input checked="" type="checkbox"/> LETICIA HECTOR <input checked="" type="checkbox"/> KAY DEE YARBROUGH <input checked="" type="checkbox"/> CORRINA BABER <input checked="" type="checkbox"/> MELITA CALDWELL-BETTIES <input checked="" type="checkbox"/> JANICE WILKINS <input checked="" type="checkbox"/> VIRGINA EVANS-PERRY <input checked="" type="checkbox"/> HENRY HUA <input checked="" type="checkbox"/> ALBERT MANIAOL <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Corrina Baber, due to schedule conflict, participates and provides proposal input online		

Discussion Topics:	
Discuss 2015-2016 Goals for the Curriculum Committee	<ul style="list-style-type: none"> In order to assist students, Departments should keep the catalog up to date (ensuring all courses are removed once deleted, or if the course hasn't been offered in 3 years). Committee needs to monitor Course Impact and CTE attachments needed to complete the process.
Curriculum Handbook: Review draft	<ul style="list-style-type: none"> Updated Draft of the Curriculum Handbook will be sent to the Committee via email. We will utilize the DRAFT Handbook for the Fall Semester and finalize in Spring.
Discuss role of the Curriculum Committee	<ul style="list-style-type: none"> Leticia discussed the possibility of divvying up the responsibilities of both committees, where each individual has a certain section to review.
Discuss CurricUNET workshop dates	<ul style="list-style-type: none"> Below are <i>tentative dates</i> for the workshops: September 16 from 1:30PM to 2:30PM September 22 from 12:30PM to 1:30PM September 29 from 12:30PM to 2:00PM September 30 from 12:30PM to 2:30PM
Discuss ways to improve CurricUNET	<ul style="list-style-type: none"> Research will take place into purchasing CurricUNET Meta. More discussion to follow. It was recommended to add Articulation/helpgul links to CurricUNET front page
Topics to include at next FULL CURRICULUM Agenda:	<ul style="list-style-type: none"> Review State/Local CTE Approval Process with Timeline (Local, Region 9, and State). Update on CurricUNET Meta.